

N17 Design Studio: Revised Memorandum of Understanding

1. Background

1.1 N17 Design Studio is collaboration between Haringey Council and John McAslan Partners (JMP). The Council took a 5 year lease of a vacant shop unit on Tottenham High Road and sub-let it to JMP for a 1 year pilot project. A Memorandum of Understanding (MoU) set out the terms of the collaboration and pilot project. The terms have been updated in this document to reflect the new arrangements from December 2015 to December 2016. This MoU expires on 1st December 2016.

2. N17 Design Studio project objectives:

- Provide skills, training, work experience and employment opportunities to Tottenham residents, with a specific focus on young people;
- Deliver outreach, educational and training activities to local schools, and to students at CONEL, using JMP's expertise and skill set;
- To use the N17 Design Studio as a venue for a series of community events/ talks focusing on; employment, skills and training, the Tottenham Regeneration Programme, and Architecture and Design.

3. N17 Design Studio project outputs

3.1 Skills, work experience, employment & training:

- JMP will work with two-three different Tottenham secondary schools and Tottenham further/higher education providers to provide 6 work experience placements in 2016 for 1 week at a time.
- JMP will provide a summer internship in 2016 for a Tottenham (or Haringey) resident and architecture student (or studying a related discipline). A stipend will be provided by JMP to the successful candidate.
- JMP will provide 1 apprenticeship opportunity to a Tottenham resident (or Haringey resident if no Tottenham candidate can be found) for a 12-18 month period. at National Minimum Wage. This timeframe will result in the apprenticeship position running for longer than the new MoU but this is considered to be positive.
- JMP will provide job application, CV writing and interview skills training to two classes of Year 10 pupils at two Tottenham Secondary Schools (to constitute 2 full days, or 4 half days of engagement, in total)

3.1 Community events and talks

N17 Design Studio is an excellent venue for the Tottenham Regeneration team and JMP to use as a venue for community engagement and to provide information to the public. For 2016 the following will be required:

- JMP to organise, promote and host 6 public events and talks at the studio in 2016.
- LBH to organise, promote and host 6 public events and talks at the studio in 2016.

The N17 Design Studio will no longer have an open door policy as it will be operating as commercial premises, paying market rent. JMP will operate and run the N17 Design Studio as an architect's office, with the open door policy removed. The studio will be open during normal office hours.

4 Change of use planning application

The temporary change of use for the building expires on 3rd November 2016 (ref. HGY/2014/2505). If required a new Change of Use Planning Application will be prepared and submitted by LBH (Tottenham Regeneration Team) prior to the expiration of the temporary Change of Use.